

**MINUTES OF MEETING
RHODINE ROAD NORTH
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of the Rhodine Road North Community Development District was held on Wednesday, **October 2, 2019** at 11:35 a.m. at Holiday Inn Express, 2102 N Park Road, Plant City, Florida.

Present and constituting a quorum:

Andrew Rhinehart
Patrick Marone
Matthew Cassidy
Lauren Schwenk *via phone*

Vice Chairman
Assistant Secretary
Assistant Secretary
Assistant Secretary

Also, present were:

Jill Burns
Roy Van Wyk
Heather Wertz *via phone*

District Manager, GMS
HGS
District Engineer

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 11:40 a.m. and noted that a quorum was established.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted that there were no members of the public present.

THIRD ORDER OF BUSINESS

**Approval of Minutes of the September 11,
2019 Board of Supervisors Meeting**

Ms. Burns asked for comments or corrections to the September 11, 2019 meeting minutes. The board had no changes to the minutes.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, the Minutes of the September 11, 2019 Board of Supervisors Meeting, were approved.
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FOURTH ORDER OF BUSINESS

Public Hearing

A. Budget

a. Consideration of Resolution 2020-01 Adopting the Fiscal Year 2020 Budget and Relating to Annual Appropriations

Ms. Burns noted the public hearing was originally set for September, but it was the same week the hurricane was going through Florida, and they cancelled the meeting. She noted they advertised for the public hearing. Ms. Burns asked for a motion to open the public hearing.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, Opening the Public Hearing, was approved.

Ms. Burns noted that there were no members of the public present and asked for a motion to close the public hearing.

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, Closing the Public Hearing, was approved.

Ms. Burns stated that Resolution 2020-01 Adopting the Fiscal Year 2020 Budget and Relating to Annual Appropriations was included in the agenda package. They added in bond related fees since there was a bond issuance. They listed field expenses for operations and maintenance, based on development timelines they have. The total budget amount was \$225,562 and it will be developer funded as needed. Ms. Burns asked for any questions on the budget or resolution. The board had no questions.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, Resolution 2020-01 Adopting Fiscal Year 2020 Budget and Relating to Annual Appropriations, was approved.

b. Consideration of Resolution 2020-02 Budget Assessment Resolution

Ms. Burns noted that this resolution would levy the debt assessment on the parcels. The collection schedule was listed under Section A and they will be direct billed. Ms. Burns asked for any questions on the resolution.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, Resolution 2020-02 Budget Assessment Resolution, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Developer Funding Agreement for Fiscal Year 2020

Ms. Burns noted the agreement is with Ridgewood, LLC and they would be supplying the funds for the upcoming fiscal year. Ms. Burns asked for any questions on the agreement, the board had none.

On MOTION by Mr. Cassidy, seconded by Mr. Rhinehart, with all in favor, the Developer Funding Agreement with Ridgewood, LLC for Fiscal Year 2020, was approved.

SIXTH ORDER OF BUSINESS

Selection of Auditor

Ms. Burns noted there was an Audit Selection Committee meeting held prior to the board meeting. At that meeting Grau was ranked #1 and CRI #2. Ms. Burns asked for a motion to accept the ranking of the Audit Committee and authorize staff to send the Notice of Intent to Award.

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, Ranking Grau & Associations #1 and Authorizing Staff to Send the Notice of Intent to Award, was approved.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals to Perform 2019 Arbitrage Rebate Services - ADDED

A. Grau & Associates

Ms. Burns noted the total for Grau & Associates proposal was \$600.

B. American Municipal Tax- Exempt Compliance

Ms. Burns noted the total for AMTEC was \$450. She explained the arbitrage report is required by the Trust Indenture. Ms. Burns suggested approving the lower quote, the board had no questions and moved to approve.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, AMTEC Proposal to Perform 2019 Arbitrage Rebate Services totaling \$450, was approved.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. Attorney

Mr. Wyk noted the boundary amendment has been filed. They are working on moving forward with that, but don't have dates yet.

B. Engineer

Ms. Wertz had nothing further to report.

C. District Manager's Report

i. Approval of Check Register

Ms. Burns noted the total amount was \$39,550.48. Ms. Burns asked for any questions on the check register, the board had none.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, the Check Register totaling \$39,550.48, was approved.

ii. Balance Sheet and Income Statement

Ms. Burns noted the balance sheet and income statement were in the agenda package, this item required no action.

iii. Ratification of Series 2019 Requisitions #19-32

Ms. Burns presented the summary for the requisitions and stated they had previously been approved and just need to be ratified by the board.

On MOTION by Mr. Rhinehart, seconded by Mr. Cassidy, with all in favor, Series 2019 Requisitions #19-32, were ratified.

iv. Ratification of QGS Change Orders

Ms. Burns presented the QGS change orders. Change order #1 was for muck excavation. The board discussed if this would fall on them or the contractor. Mr. Wyk stated after reviewing the contract, it appears that the contractor would be responsible for the subsurface conditions. Mr. Wyk recommended denying the change order and following the procedures outlined in the Construction Contract for notification of the denial of the change order.

Ms. Burns presented QGS Change order #2 for plan changes. Ms. Wertz noted this was the changes from the bid set to the construction set.

On MOTION by Mr. Marone, seconded by Mr. Rhinehart, with all in favor, QGS Change Order #2, was approved.

NINTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Supervisors Requests and Audience Comments

Ms. Burns asked for any supervisor requests or audience comments. The board had no requests.

ELEVENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Rhinehart, seconded by Mr. Marone, with all in favor, the meeting was adjourned.


Secretary/Assistant Secretary


Chairman/Vice Chairman