

**MINUTES OF MEETING  
RHODINE ROAD NORTH  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Rhodine Road North Community Development District was held on Wednesday, **January 27, 2021** at 11:30 a.m. at the Holiday Inn Express & Suites, 2102 N. Park Rd., Plant City, Florida.

Present and constituting a quorum:

Matthew Cassidy  
Patrick Marone  
Milton Andrade

Assistant Secretary  
Assistant Secretary  
Assistant Secretary

Also present were:

Jill Burns  
Michelle Rigoni *via Zoom*  
Roy Van Wyk *via Zoom*  
Heather Wertz  
Clayton Smith  
Baron Hoffmeister

District Manager/GMS  
District Counsel, HGS  
HGS  
District Engineer  
GMS  
GMS

**FIRST ORDER OF BUSINESS**

**Roll Call**

**A. Recognition that Supervisor Milton Andrade was Sworn in Outside of Meeting**

Ms. Burns called the meeting to order. Three Supervisors were present constituting a quorum. Ms. Burns stated for the record that Supervisor Milton Andrade was sworn in prior to the meeting.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns stated that there were no members of the public present at this time.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the September 2, 2020 Board of Supervisors Meeting**

Ms. Burns asked for any comments, questions, or corrections on the September 2, 2020 meeting minutes. The Board had no changes to the minutes.

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, the Minutes of the September 2, 2020 Board of Supervisors Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Series 2019 Arbitrage Report**

Ms. Burns stated that the arbitrage report was included in the agenda package. Under the Internal Revenue Code, the District must demonstrate that they do not earn more interest than it pays. Page four shows a negative arbitrage amount. Ms. Burns asked for a motion to accept the report.

On MOTION by Mr. Andrade, seconded by Mr. Marone, with all in favor, the Series 2019 Arbitrage Report, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Memorandum from Hopping, Green & Sams Regarding E-Verify Requirements in 2021**

Ms. Burns stated there was a change in statute that requires the District to enroll in the E-Verify program. The District Manager has already done so, and they are just looking for. A motion to ratify the actions the District Manager took to enroll and approve the form of the memorandum of understanding.

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, the Memorandum from Hopping, Green & Sams Regarding E-Verify Requirements in 2021 and Ratification of Actions of District Manager to enroll the District in E-Verify, was approved.

**SIXTH ORDER OF BUSINESS**

**Authorization to Continue Boundary  
Amendment Procedures (Cole Parcel)**

Ms. Burns noted that they had previously passed a resolution authorizing the District staff and Chair to move forward with the Boundary Amendment. That was put on hold for a while but is now ready to move forward.

On MOTION by Mr. Andrade, seconded by Mr. Marone, with all in favor, Authorization to Continue Boundary Amendment Procedure (Cole Parcel), was approved.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Boundary Amendment  
Funding Agreement with Clayton Properties  
Group, Inc.**

Ms. Burns reported that under this form of the agreement that the listed entity will provide the funds in order for the District to move forward with the Boundary Amendment and under the terms of this agreement, the funds are not reimbursable.

On MOTION by Mr. Andrade, seconded by Mr. Cassidy, with all in favor, the Boundary Amendment Funding Agreement with Clayton Properties Group, Inc., was approved.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Quote for Playground  
Equipment from ProPlaygrounds**

Ms. Burns stated the quote is included in the agenda package which the total is included with the taxes which will have to be removed. The total is \$38,777.92. This also includes installation of the playground equipment.

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, the Quote for Playground Equipment from ProPlaygrounds as amended to remove tax, was approved.

**NINTH ORDER OF BUSINESS**

**Consideration of Quote for Pool Furniture**

Ms. Burns reported that the total amount for pool furniture is \$11,867.38. All the furniture that will be purchased is listed in the agenda package.

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, the Quote for Pool Furniture, was approved.

**TENTH ORDER OF BUSINESS**

**Consideration of Resolution 2021-01  
Authorizing the Execution and Delivery of  
Lease Purchase Agreement**

Ms. Burns stated that the tenth and eleventh items go along together. It was originally slated for only playground equipment, but they are also going to include the pool furniture in the lease. The total amount is \$50,645.30 and they are looking for a motion to approve in substantial form. They will update the resolution, get the payment schedule on the exhibit filled in, and get it executed.

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, Resolution 2021-01 Authorizing the Execution and Delivery of Lease Purchase Agreement in substantial form and Authorization for Chairman to Execute, was approved.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Lease Purchase Agreement  
with WHFS, LLC for Playground Equipment  
and Pool Furniture**

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, the Lease Purchase Agreement with WHFS, LLC for Playground Equipment and Pool Furniture in substantial form and Authorization for Chairman to Execute, was approved.

**TWELTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk noted that they will continue to move forward with the Boundary Amendment. They have all of the documents and they should be ready to re-file the petition soon.

**B. Engineer**

Ms. Wertz had nothing further to report.

**C. Field Manager's Report**

Mr. Smith reviewed the field report and discussed ongoing services and regular visits to the site. He asked if they needed pool and amenity maintenance and the Board informed him that starting in March they would need those services for the estimated opening. Mr. Smith will come to the next meeting with suggestions on services for the Board to consider. When the amenity comes on, he'll look into updating the landscaping contract to ensure irrigation is included in the scope of work moving forward.

**D. District Manager's Report**

**i. Approval of Check Register**

Ms. Burns stated this was included in the package. This is approval for the check register through January 21<sup>st</sup> and the total is \$1,265.50.

On MOTION by Mr. Andrade, seconded by Mr. Cassidy, with all in favor, the Check Register for \$1,265.50, was approved.

**ii. Balance Sheet and Income Statement**

Ms. Burns stated financials are in the package for review but there is no action needed. Ms. Burns asked for any questions, the Board had none.

**iii. Ratification of Summary 2019 Requisitions #135 through #138**

Ms. Burns noted these have already been approved and funded, they just need to be ratified by the board.

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, the Summary of 2019 Requisitions #135 through #138, were ratified.

**iv. Ratification of Change in Meeting Date from 1<sup>st</sup> Wednesday of the Month to 4<sup>th</sup> Wednesday of the Month**

Ms. Burns noted they are looking for a motion to ratify the change and to advertise for the new fiscal year.

January 27, 2021

Rhodine Road North CDD

On MOTION by Mr. Marone, seconded by Mr. Cassidy, with all in favor, the Change in Meeting Date from 1<sup>st</sup> Wednesday of the Month to 4<sup>th</sup> Wednesday of the Month, was ratified.

**THIRTEENTH ORDER OF BUSINESS      Other Business**

There being none, the next item followed.

**FOURTEENTH ORDER OF BUSINESS      Supervisors      Requests      and      Audience  
Comments**

There being none, the next item followed.

**FIFTEENTH ORDER OF BUSINESS      Adjournment**

The meeting was adjourned.

On MOTION by Mr. Andrade, seconded by Mr. Cassidy, with all in favor, the meeting was adjourned.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman