

MINUTES OF MEETING  
RHODINE ROAD NORTH  
COMMUNITY DEVELOPMENT DISTRICT

The Regular Meeting of the Board of Supervisors of the Rhodine Road North Community Development District was held on Wednesday, February 6, 2019 at 11:35 a.m. at the Holiday Inn Express, 2102 N Park Road, Plant City, Florida.

Present and constituting a quorum were:

Rennie Heath	Chairman
Andrew Rhinehart	Vice Chairman
Patrick Marone	Assistant Secretary
John Mazuchowski	Assistant Secretary
Lauren Schwenk	Assistant Secretary by phone

Also, present were:

Jill Burns	District Manager
Michelle Rigoni	District Counsel
Roy Van Wyk	District Counsel by phone
Heather Wertz	District Engineer
Drew White	Developer's Office

*The following is a summary of the discussions and actions taken at the February 6, 2019 Rhodine Road North Community Development District's Regular Board of Supervisors Meeting.*

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and noted that a quorum was established.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

*(Speakers will fill out a card and submit it to the District Manager prior to beginning of the meeting)*

Ms. Burns stated that there were no members of the public present.

**THIRD ORDER OF BUSINESS**

**Organizational Matters**

**A. Administration of Oaths of Office to Newly Elected Board Members**

Ms. Burns noted a Landowners' Election was held prior to the meeting, in which five Supervisors were elected; Rennie Heath, John Mazuchowski, Andrew Rhineheart, Patrick Marone, and Lauren Schwenk. Ms. Burns swore in all the Supervisors except for Lauren Schwenk who was attending the meeting by phone. Ms. Schwenk will be sworn in at the next meeting. Ms. Burns noted she would get with Mr. Marone after the meeting and explain the rules and procedures for Board Members, as he was the only Supervisor that has not previously served on a Board.

**B. Consideration of Resolution 2019-28 Canvassing and Certifying the Results of the Landowners' Election**

Ms. Burns presented Resolution 2019-28 and explained it adopts the results from the Landowners' Election that was held prior to the Board meeting. She stated Mr. Heath and Ms. Schwenk would serve four-year terms and Mr. Mazuchowski, Mr. Marone, and Mr. Rhineheart would serve two-year terms.

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, Resolution 2019-28 Canvassing and Certifying the Results of the Landowners' Election, was approved.

**C. Election of Officers**

Ms. Burns suggested Mr. Heath as Chairman and Ms. Schwenk as the Vice Chairman. Mr. Mazuchowski, Mr. Rhineheart, and Mr. Marone were named as Assistant Secretaries. Ms. Burns will be named Secretary and George Flint with GMS will be named as Assistant Secretary.

**D. Consideration of Resolution 2019-29 Electing Officers**

On MOTION by Mr. Marone, seconded by Mr. Heath, with all in favor, Resolution 2019-29 Electing Officers, was approved.

**FOURTH ORDER OF BUSINESS**

**Approval of Minutes of the December 19, 2018 Meeting**

Ms. Burns made a change on page 5, March 6<sup>th</sup> was changed to February 6<sup>th</sup>.

On MOTION by Mr. Heath, seconded by Mr. Marone, with all in favor, the minutes of the December 19, 2018 meeting were approved, as amended.

**FIFTH ORDER OF BUSINESS**

**Public Hearings**

**A. Public Hearing on Adoption of District Rules of Procedure**

**i. Consideration of Resolution 2019-30 Adopting Rules of Procedure**

On MOTION by Mr. Rhineheart, seconded by Mr. Heath, with all in favor the Public Hearing was opened.

Ms. Burns noted there were no members of the public present.

On MOTION by Mr. Rhineheart, seconded by Mr. Heath, with all in favor, the Public Hearing was closed.

Ms. Burns presented Resolution 2019-30, and noted the rules that were attached to the resolution had not changed since the Board saw them at the last meeting. Ms. Burns asked for any questions or changes to the Rules of Procedure. The Board had no questions or changes to the resolution.

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, Resolution 2019-30 Adopting Rules of Procedure, was approved.

**B. Public Hearing on the District's Use of the Uniform Method of Levying, Collection & Enforcement of Non Ad-Valorem Assessments**

**i. Consideration of Resolution 2019-31 Expressing the District's Intent to Utilize the Uniform Method of Collection**

On MOTION by Mr. Rhineheart, seconded by Mr. Mazuchowski, with all in favor, the Public Hearing was opened.

Ms. Burns noted there were no members of the public present.

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, the Public Hearing was closed.

Ms. Burns presented Resolution 2019-31 and explained this authorizes the District to use the Hillsborough County tax bill to collect assessments but does not obligate the District to do so. She noted until lots are platted they will likely direct collect.

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, Resolution 2019-31 Expressing the District’s Intent to Utilize the Uniform Method of Collection, was approved.

*Mr. Van Wyk joined the meeting via phone.*

**SIXTH ORDER OF BUSINESS**

**Ranking of Proposals for District Engineering Services and Selection of District Engineer**

Ms. Burns noted all the Supervisors had a scoring sheet to review. She stated that the District received three proposals. Proposals were received from Absolute Engineering, Hamilton Engineering, and CPH Engineering. Mr. Heath explained to the Board he ranked Absolute Engineering with 95 out of 100 points. Mr. Heath noted the only area that did not get points was for being a certified minority business enterprise. Mr. Heath ranked the proposals with Absolute Engineering 1, Hamilton Engineering 2, and CPH Engineering 3. The Board accepted Mr. Heath’s rankings.

On MOTION by Mr. Marone, seconded by Mr. Rhineheart, with all in favor, the Ranking of Absolute Engineering as #1, Hamilton Engineering as #2, and CPH Engineering as #3, was approved.

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, Authorization of Counsel to Negotiate an Agreement with the Number 1 Ranked Engineering Firm, was approved.

**SEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Ms. Rigoni had nothing additional for the Board.

**B. Engineer**

Ms. Wertz had nothing additional for the Board.

**C. District Manager’s Report**

Ms. Burns noted the next meeting was scheduled for February 20, 2019, at 1:30 p.m. and that will be the Assessment Public Hearing.

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, Funding Request No. 1 was approved.

**EIGHTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

Ms. Burns asked for any requests or comments from the Board. The Board Members had no comments.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Heath, seconded by Mr. Rhineheart, with all in favor, the meeting was adjourned at 11:45 am.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman